

We are recruiting for Senior Family Centre Worker for a charity, supporting children and families with learning disabilities.

Job Code: NOR0401

Employment Vacancies

Senior Family Centre Worker

Location

Based at Kennedy Leigh Centre (Hendon) but working across Hackney Centre as necessary

Contract Hours

35 hours per week

Salary

£30,299 per annum

Job Role & Responsibilities

Within company's overall aim of providing a wide range of residential, day and community services, together with educational and training programmes for children, young people, people with learning disabilities and their families, the specific purposes of this post are:-

1. **Manage the team of Family Support Workers**, this includes: staff reviews, development of the team, review of casework and caseload, oversight of development and training needs of team.
2. **To be responsible for the overall coordination of programmes/ group work** for children, parents and families within the centre.
3. **To run support groups** and carry a small workload of direct work as dictated by needs of service.
4. **To work as part of a multi-disciplinary team addressing the physical, emotional and social needs of children and their families** using the Centre attending regularly social work meetings and working collaboratively with Education teams, Nursery and Social work teams.
5. **To liaise with statutory and voluntary organisations** as appropriate identifying opportunities for partnerships.
6. In collaboration with the Early Intervention Manager, **to set agreed performance standards and ensure that the outcomes of the different groups are identified, captured, analysed and used effectively** to make decisions which support the efficient and safe management of the services and enable quality assurance to be embedded in practice.
7. **To support a team of volunteers working from the Centre** and to liaise with the volunteer department where necessary to ensure there is a robust process for the support/supervision and recruitment of volunteers.
8. **To regularly consult with users of the services in order to develop an awareness and understanding of their changing needs** and to be responsive to this by reviewing the need/purpose of the groups and identifying new innovative support services (including outreach ones) in response to changing needs of the community.

This job description is not an exhaustive list of duties and responsibilities and is subject to change in accordance with the needs of the service.

The Person (Essential)

- **Qualification in the field of child care** e.g. NNEB, B Tech Social Care diploma, psychology diploma or other relevant qualification.
- **Experience of managing teams of staff and volunteers**
- **Proven experience of working directly with children and parents.**

Please click [here](#) to view full job description

Closing date: 20th January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for Early Intervention Manager for a charity, supporting children and families with learning disabilities.

Job Code: NOR0401

Employment Vacancies

Early Intervention Manager

Location

Based at Kennedy Leigh Centre (Hendon) but working across Hackney Centre as necessary

Contract Hours

35 hours per week

Salary

Up to £40,000 per annum

Job Role & Responsibilities

To manage and develop the daily operations of Early Intervention and Early Years Services. This will include:

- Manage the Senior Family Support Worker (Hendon), the Senior Family Centre Worker (Hackney), the Nursery Manager. This **includes conducting supervision, staff reviews, development of the team, review of casework and caseload.**
- Encourage the children and families we support to contribute to every aspect of the care process, to ensure that wherever possible individuals are enabled to make decisions about their own lives and to make a contribution to the development of the service in general
- To oversee the management of our Outstanding Rated Inclusive Nursery ensuring the needs of children with and without SEND who attend the nursery are properly safeguarded.
- Ensure that children and young people's opinions and those of significant others are sought over all issues which are likely to affect their daily life and their future and are aware of how to raise any concerns or complaints.

This job description is not an exhaustive list of duties and responsibilities and is subject to change in accordance with the needs of the service.

The Person

- **Must have Recognised Degree** (Teacher, Psychology, Child Development or equivalent)
- Excellent **knowledge and understanding of the value of Early Intervention** and impact on children and families
- Extensive and **proven senior management experience, of which a significant proportion should be within children's services**

Please click [here](#) to view full job description

Closing date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for Wembley Connectors to work at Wembley Stadium and surrounding Wembley area.

Job Code: HA2112

Employment Vacancies

Wembley Connectors

Location

Wembley Stadium and surrounding area and it involves working outside in all weathers.

Contract Hours

- Casual, as and when events are on, approx. 30 events per year.
- 6-10 hour shifts per event
- Weekday evening work usually commences at 16:30
- If weekend event then it is all day which is 10 hour shift.

Salary

£9.50 per hour including holiday pay

Job Role & Responsibilities

Main responsibilities include, but are not limited to:

- Welcoming guest at our gates
- Assisting guests at one of our information booths
- Serving as an elevator attendant
- Greeting guests on our club level
- Assisting guests with our complimentary wheel chair service
- Being attentive to guests' needs

Candidates must:

- **Be passionate about Wembley** and are able to **show enthusiasm** on event day.
- Looking for people who can **show commitment to attending at least 20 events** per year.
- **Excellent verbal communication skills.** An **aptitude to working with the public**, must be **friendly, approachable and have professional manner.**
- Successful candidates will **receive two days training** and they will be part of the bigger team and will have a Team Leader.
- **Retail experience is desirable but not essential** as training for the right candidate will be provided.

Closing date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for

Recognised Health food shop

Job REF: HOB0712

Employment Vacancies

Supervisor 1x 15 hours

Location

Wembley

Job Details

- Able to provide excellent **customer service**
- **Confident** using the tills
- Able to open and close the stores
- Manage staff
- Team player
- Willing to grow with the company and take on training
- Candidate needs to be willing to take on the company **learning programme** which includes exams.
- **Experience** required
- **Pay TBC**

Closing date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for Transition Social Worker for a charity, supporting children and families with learning disabilities.

Employment Vacancies

Transition Social Worker

Location

Hendon, North London

Contract Hours

17.5 hours per week

Salary

£31,743.57 pro rata

Job Role & Responsibilities

- As a member of an established and dedicated team, To provide young people and their families with information and tools to guide them through Transition to Adulthood.
- You will be working with young people with complex disabilities and additional needs between the ages of 14-25.
- You will be involved in facilitating support plans, undertaking direct work with children, supporting parents and liaising with statutory authorities as well as working together with schools with the aim of achieving the best outcomes for children.

The Person

You will be qualified and HCPC registered. Experience of undertaking complex assessments and working with children and families is essential, as is knowledge and understanding of the Jewish community.

This post is subject to an enhanced Disclosure and Barring Service (DBS) disclosure.

Closing date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for an international chain of bakery-restaurants. It carries an array of baked goods and coffee drinks as well as a dine-in food menu.

Employment Vacancies

Waiter/waitresses, Baristas, Chefs, Kitchen Porters

Location

Various locations in Central London

Contract Hours

Full time & Part time positions available

Salary

£6.70 but it will go up to £7.20 from December.

You will be provided with **free lunch** and can choose anything from the menu.
You can also keep **all the cash tips given**.

Job Role & Responsibilities

Looking for candidates:

- Who have the right attitude
- A bit of experience in the role applying for
- Willing to travel into Central London
- Candidates who love food
- Candidates that have bubbly and outgoing personality

Closing date: On-Going Recruitment

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

Dear Partners,

We are recruiting for **Chef & Host Positions**

At a well known restaurant, serving burgers, pizzas, seafood dishes, wraps and many more dishes.

Employment Vacancies

Chef x 2

Host x 1

Location

London Designer Outlet, Wembley

Contract Hours

Chef: Full time, flexible, between 35-45 hours/week

Host: Part time

Salary

Pay rate depending on experience

Job Details

- Previous experience is a must.
- Ownership and leadership skills are very important.
- Needs to be available evenings, weekends, bank holidays.
- Training and uniform will be provided
- Stock count and stock control, ordering, staff training (Chef position)

Closing date: 15th January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment



Uneek clothing is a manufacturer and distributor of clothing for the Workwear, Leisurewear and Promotional industries.

Employment Vacancies

UK Sales Executive - £20k - £25k per annum (circa) basic + bonus

Contract Hours

UK Sales Executive – Monday to Friday (9am – 5.30pm)

Location

Wellesley Court, Apsley Way, London NW2 7HF

Job Details

UK Sales Executive:

To work in our sales department to promote/sell the 'Uneek' brand of clothing to clients in a B to B environment. Previous experience in a similar role is essential, although training will be provided for the right candidate.

Closing date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for Sufra

'Sufra NW London is a Community Food Bank & Kitchen, based in the London Borough of Brent, which aims to support disadvantaged families suffering food poverty in the local area.'



Employment Vacancies

Growing Tutor -Tuesday & Saturday Mornings (8 hours/week)

Location

Growing Tutor: Stonebridge

Job Details

Growing Tutor -Tuesday & Saturday Mornings (8 hours/week)

- Salary: £15/hour (negotiable)
- Hours: Tuesday & Saturday Mornings (8 hours/week)
- Overseeing the delivery of two weekly growing clubs
- Delivering informal and accredited training in food growing and horticulture
- Experience working with vulnerable people
- Good communication skills, both written and oral

Closing date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

Employment Vacancies

Beauty Therapy Manager

Location

London Designer Outlet, Wembley

Contract Hours

Full Time 38hours 5 days a week. Permanent with 3 months probation period.

Trading times: Monday – Friday: 10am–6pm & Sunday: 11am-5pm

Salary: Rate Negotiable on Experience. Circa: £17.5k - £19k

Job Role:

Being able to confidently provide treatments below (Being able to provide at least 7)

- 1) Facials
- 2) Laser/IPL Hair removal
- 3) Massages
- 4) Manicure
- 5) Pedicure
- 6) Acrylic Nails
- 7) Gel Nails
- 8) Waxing
- 9) Eyelash Extensions
- 10) Eyebrow & Eyelash Tint
- 11) Threading will be an advantage.

Job description, including routine daily duties:

- Greeting customers and assisting them as well as answering any queries and giving advice and guidance on product/service selection.
- Be involved in stock control and management as well as over looking deliveries.
- Being responsible for processing cash and card payments, dealing with refunds and balancing cash registers with receipts.
- Stocking shelves with merchandise, attaching price tags as well as keeping the store tidy.
- Reporting discrepancies and problems to the supervisor.
- Responsible dealing with customer complaints.
- Working within established guidelines, particularly with brands.
- Responsible for security within the store and being on the look out for shoplifters and fraudulent credit cards etc.
- Keeping up to date with special promotions and putting up displays

Bhavi Beauty personal skills required for the job:

- Having a friendly and engaging personality.
- Comfortable working with members of the public. – and having one to one conversations with customers to find true gifting needs.
- Should have a confident manner and be helpful and polite
- Assistants should be physically fit as they will be on their feet for most of the day and may be required to lift large amounts of stock.
- Able to work as part of a sales team.
- Knowledge of inventory techniques.
- Should be of a smart appearance and articulate

Essential:

- **NVQ Level 3 or above**
- **Supervisory/Management Experience**

Closing date: TBC

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment



John Lewis

Job Details

Customer Delivery Installer (Driver)

Location

Origin Park - Park Royal, NW10 7FW

Contract Hours

Permanent, Full time 37.5 hours per week, Set 4 week rolling rota.

2 weeks working Mon – Fri from 14:00 to 22:00

2 weeks working Tues – Sat (Tues–Fri 14:00–22:00, Sat 10:00-18:00)

Salary

£9.52 - £12.80 per hour + applicable shift premiums

Duties & Responsibilities

Will be responsible **of maintaining the reputation John Lewis holds for customer service**, by offer outstanding service in the delivery of customer's goods.

We'll expect you to go the extra mile in everything you do, **from loading your vehicle to dealing with customer queries**.

Will be **expected to contribute to the safe working environment** by being aware of, and adhering to, legislative and health & safety requirements of the workplace and whilst in customer homes.

Job Requirements

As a driver, candidates should be **able to demonstrate knowledge of the relevant regulations** as well as **possessing the correct skills to pass the driver assessment**. Candidates should be **committed to achieving the Partner and customer satisfaction targets and Service Targets**, within the context of the Partnership's core values, behaviours and principles.

This role is subject to the following pre-employment screening:

- **3 year reference check**
- **Driving Licence check**
- **Basic Disclosure**

Due to the nature of this role all candidates **must be over the age of 18 to apply**.

Required Essential Experience, Skills and Qualifications

- **C1 Driving Licence**
- Previous experience in a customer facing role
- No more than 6 points on their driving licence

Required Desirable Experience, Skills and Qualifications

- DCPC (Drivers Qualification Card)
- Previous experience of assembling furniture or associated skills and electrical hard wiring
- Proven ability in TV Installations and White Goods connections

Closing date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment



Social Interest Group

Employment Vacancies

Recovery Assistant

Location

NW10

Contract Hours

Permanent – 37.5 hours a week – Shift work Mon to Fri including weekends & bank holidays

Salary

£18,635.86 per annum

Job Role

Support service users to achieve their personal goals and positive outcomes, by offering practical recovery based support for people with mental ill health within an accommodation-based service. Support the work of key workers by assisting service users with agreed tasks and activities, co Key work service users to achieve specific goals.

Person Specification

- Experience of delivering a support role to service users in a supported accommodation scheme.
- Experience of working within a mental health service & with complex service users.
- Experience of promoting diversity, dignity and equal opportunities
- QCF Diploma (NVQ) 2 Health and Social Care or equivalent experience and willingness to work towards the QCF
- Knowledge of recovery focused support
- Knowledge of substance misuse and the effect on mental health
- Knowledge on life skills training and ETE available
- Basic understanding of the benefit system
- IT literate
- Ability to communicate clearly in writing and verbally

Closing Date: 22nd January 2016

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

Employment Vacancies



Mears Care Limited Health & Social Care Division

Care staff for full and part time vacancies

Location

Borough of Brent and surrounding boroughs

Contract Hours

0 hours to start off with; pay rate is **£7.50 per hour** and also pay **20p per mile to car drivers**

Possibility for set hours to be offered to the right person.

The expected shift patterns are **7am to 2pm OR 4pm to 9pm.**

Required - As soon as possible

It is a mandatory requirement to work a minimum of **alternate weekends.**

Job Description

Mears Care Limited offer paid **5 full days induction training** and **all new staff will shadow an experienced carer prior to starting work alone.**

All new candidates **MUST** pass a **basic numeracy and literacy test.**

Candidates must be aware that this role includes **personal care.**

All successful staff are **mentored for 12 weeks** and there are field based senior staff for extra support.

Closing Date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for

Care Watch

Employment Vacancies
Care and Support Worker



Location

Wembley - Field Based



Contract Hours

Pay start from £7.50 per hour

Job Details

Able to show a high level of initiative and empathy when working with Customers. To be able to communicate at all levels effectively and to be able to recognise changes in Customer's needs or circumstances. To be able to travel within a community setting and have flexibility and reliability.

Enhanced DBS Check

Essential Skills

- **Experience required**
- **Good** comprehension of the **English language**
- Ability to **recognise poor practice**
- Understanding of the principles of **Empowerment**
- Working Knowledge of the **Safeguarding** Process
- Ability to recognise and **report hazards**
- Able to **carry out moving** and **positioning techniques**
- Ability to show **empathy**
- Accurate **Record Keeping**
- Ability to **work as a team**
- Ability to **work alone**

Desirable Skills | Qualifications

- QCF Level 2 in Health and Social Care
- Understanding of Supporting people to live independently
- Specialist Training - Various
- Ability to speak on behalf of others

Closing Date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

Employment Vacancy
MENTAL HEALTH SUPPORT WORKER

Contract Hours

Full time positions – Shift Work (Early, late and in some services sleeping in)

Salary

£15,089 per annum

Start Date

(Before December)

Location

Harrow, Ealing and Hillingdon

Job Details

To support the team in the day-to-day delivery of person-centred care and support to enable the service users whom we support to live full and independent lives within their local community.

Essential - Minimum of one year care working experience

- Candidates should have a good standard of literacy and mathematics

- Successful candidates will be subject to a DBS check – which will be covered by the company but if the candidate does not complete/pass probation period must repay the cost of DBS.
- Candidates must pass a basic numeracy and arithmetic test at group assessment stage to go on to Employer 1:1 interviews.

Closing Date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment





OneCare is a specialist service provider of homecare

Employment Vacancies

Healthcare Assistants (domiciliary care)

Location

Based in the Wembley area

Contract Hours

- 3 months probation period
- Zero hours contract, but providing 16-24 hours a week work
- £7 per hour and could potentially increase to £8 per hour

Job Details

- Little or no experience required as training will be provided
- Willingness to learn
- Caring approach
- Flexible (to work at weekends and evenings)
- Driving preferred but not essential
- Candidate will need to cover the cost of DBS

Closing Date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment



Mihomecare is an award winning Mitie Group company, established since 1996 as Enara and acquired by Mitie in October 2012. We are one of the largest employers of apprentices in the UK with over 1500 employees currently in training across the business and we are the 4th largest care provider in the UK operating over 8 regions with 35 branches.

Employment Vacancies

Support Worker - £7.70 per hour weekdays and weekends

Contract Hours

7am – 10pm on Rotas and shifts, (please note it is mandatory that candidates have to work minimum 2 rotational weekends in a calendar month)

Flexible working hours, full-time and part-time opportunities available inc weekends

Zero hour contracts leading to guaranteed hours depending on candidate's flexibility and availability for work

Location

Wembley, Kingsbury, Harrow and Brent surroundings

Job Details

- Carry out **domiciliary care** according to a customer's care plan.
- Establish a **working relationship with the customer** and observe any changes in their condition, or any other matters that cause concern.
- The support worker will then **report any concerns or changes to his/her manager** who will ensure that the Customer receives appropriate help and assistance.

Please refer to the attachment for full job description.

Some of the Benefits include:

- **Free DBS Checks**
- **Free Uniform**
- Full on the job accredited training provided and paid from day one
- Career progressions to field care supervisors, team leaders, care co-ordinators, branch managers
- Opportunity to be enrolled onto NVQ training up to level 5 all paid for, accredited & certified
- Child care vouchers
- MiDeals - Discount with over 3000 retailers
- Rewards and recognitions

Closing Date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment

We are recruiting for Friendly, passionate individuals who wish to work in the Health and Social Sector

Job REF: RESP1512

Employment Vacancies

- Care Worker
- 2 full time senior care workers, who drive, salary based

Location

Wembley, Kingsbury, Edgware, Harlesden, Willesden, Neasden, Cricklewood, Kilburn

Job Specification

- Genuine care for others
- Good communication skills
- Ability to understand what the role entails
- Ability to follow instructions

Desirable

- Experience in provision of care
- Own transport
- Flexible availability

Key Competencies

- To be able to attend all calls allocated to them
- To understand the importance of such calls
- To be able to cope with difficult and emergency situations
- To be able to communicate effectively
- To be able to maintain high standards whilst maintaining dignity and respect

Tasks

The role may involve some or all of the following. This list is not exhaustive and is for information only:

- Assist Service Users with personal care, (Bathing/washing) dressing, grooming
- Toileting and Continence management
- Transfers using equipment and moving and handling techniques
- Assisting/supporting with medication and collection
- Preparation of meals and assistance with feeding
- Working with other health professionals
- Communication and emotional support
- General household duties-Domestic and laundry
- Shopping
- Written reports in the communication book
- Entering financial transactions
- Reporting of concerns/incident/accidents
- Ensure Service Users are supported to maintain independence
- Support and encouragement to achieve outcomes

Closing Date: On-Going

Please e-mail a **targeted CV** to brent.works@brent.gov.uk or alternatively apply on www.supplybrent.co.uk/employment